Nationalism Studies Program

1 year MA Student Handbook

2014-2015

Central European University
Nationalism Studies Program
H-1051 Budapest, Nádor utca 9, 2nd floor
Telephone: (36-1) 327-3000/2086
Fax: (36-1) 235-6102
Web: https://nationalism.ceu.hu/

Budapest, September 2014
### A. Basic Academic Information

<table>
<thead>
<tr>
<th>Institution responsible</th>
<th>Central European University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of department</td>
<td>Nationalism Studies Program</td>
</tr>
<tr>
<td>Degree to be awarded</td>
<td>Master of Arts (MA)</td>
</tr>
<tr>
<td>Administrative approval body</td>
<td>Central European University Senate</td>
</tr>
<tr>
<td>Academic year</td>
<td>Aug 1, 2014 – July 31, 2015</td>
</tr>
</tbody>
</table>

Additional documents to consult:

- CEU Student Handbook
- Student Records Manual
- Welcome Letters
**B. Departmental Contact Information**

**I. Contacts**

**Szabolcs Pogonyi**  
**Head of Department**  
Office: Nádor 9. FT201  
Email: pogonyi@ceu.hu  
Tel: +36 1 327 3000 / 2086

**Peter Kiss**  
**Program Coordinator**  
Office: Nádor 9. FT205  
Email: kissp@ceu.hu  
Tel: +36 1 327 3000/2499

**Daniel Rapp**  
**Program Coordinator**  
Office: Nádor 9. FT205  
Email: rappd@ceu.hu  
Tel: +36 1 327 3000/2086

Please reach both Coordinators at Nationalism_Coordinators@ceu.hu
List of Professors

Szabolcs Pogany
Director of Nationalism Studies Program
Nádor 9. FT 201
poganyi@ceu.hu

Mária Kovács
Professor
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kovacsma@ceu.hu

András Kovács
Nationalism Studies Program
Director of Jewish Studies Project
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Anton Pelinka
Nationalism Studies Program
Professor
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pelinkaa@ceu.hu

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Nationalism Studies Program
Visiting professor
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papa@ceu.hu

Júlia Szalai
Nationalism Studies Program
Visiting professor
szalaij@ceu.hu

Michael Stewart
Nationalism Studies Program
Visiting professor
stewartm@ceu.hu

Florian Bieber
Nationalism Studies Program
Visiting professor
visbieber@ceu.hu

Rogers Brubaker
Nationalism Studies Program
Visiting professor
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Will Kymlicka
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Shlomo Avineri
Nationalism Studies Program
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Visiting professor
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Antal Örkény
Nationalism Studies Program
Visiting professor
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Luca Váradi
Nationalism Studies Program
Visiting Lecturer
Visvaradi@ceu.hu

Christian Joppke
Nationalism Studies Program
Visiting Lecturer
visjoppke@ceu.hu
II. List of MA Students
1 year MA students:

Bardin, Lucile
Burazer, Nikola
Deaton, Tiffany

Korenwsky, Aaron
Korkmaz, Aysenur
Mun, Olga

Raznatovic, Milica
Siwiec, Stephanie
Sudetic, Sara

Verhagen, Jacob
Zinchenko, Ekaterina
2 year MA first year students

Dambrauskas, Karolis
Horlai, Sara
Irohira, Takuro

Lalic, Biljana
Lorincz, Borbála
Mchedlisvili, Sophio

Neuberger, Eszter
Pál, Borbála
Philipp, Marie

Szabó, Barnabás
Szabolcsi, Zsolt
2 year MA second year students:

Barna, Margit
Custovic, Zlatko
Grabuschnig, Ralf
Jebelean, Alexandra
Klempova, Veronika
Kuijpers, Tanja
Peltola, Sampo
Richner, Naomi
Slamova, Daria
van Gorkum, Steven
C. CEU Organizational Structure

CEU is governed by an international Board of Trustees. All academic policy is decided by the CEU Senate, while all executive decisions are the responsibility of the CEU Rector and President.

I. Student Representation at University Level

Students are represented at departments via Student Representatives, and at the university level via a Student Council, a Student Dormitory Council, and a student representative to the Faculty Senate.

Therefore, at the beginning of each academic year MA students elect a Student Representative and a Deputy Student Representative, who will become members of the Student Council.

The Student Council exists to provide student feedback and input to the university’s Central Administration on academic and non-academic issues. At the beginning of the academic year each program elects and delegates a representative to the Student Council, where they elect a student representative to the faculty Senate. The student representative to the Senate represents all students and reports on issues of general student concern. For further information regarding the Student Council, students should turn to either the Student Services or the departmental staff.

A separate Student Dormitory Council is elected to provide student input and feedback to the central administration on student dormitory issues. For further information please contact the Residence Center.
D. General Program Information

I. The MA Program

Nationalism Studies Program was established by Central European University with the aim of engaging students in an empirical and theoretical study of issues of nationalism, self-determination, problems of state-formation, ethnic conflict, minority protection and the related theme of globalization. Drawing upon the uniquely supranational milieu of Central European University, the program encourages a critical and non-sectarian study of nationalism.

Students are encouraged to engage in an interdisciplinary study of nationalism, a subject that is inherently and fundamentally interdisciplinary. For this reason, the international teaching staff has been assembled to represent a wide range of disciplinary expertise relevant to the study of nationalism including history, social theory, economics, legal studies, sociology, anthropology, international relations and political science. The program offers a wide selection of courses that provide a complex theoretical grounding in problems associated with nationhood and nationalism combined with advanced training in the methodology of applied social science. Additional courses focus on placing problems of nationalism in the context of economic and political transition as well as constitution-building in post-1989 Central and Eastern Europe, with a comparative outlook on regime transitions outside the region.

The Master of Arts degree in Nationalism Studies is registered by the Board of Regents of the University of the State of New York (US) for and on behalf of the New York State Education Department.

II. MA Program Structure

The academic year begins with the Pre-session (orientation) week, the “Zero week” with course presentations by the faculty (more info on page 12). The year is divided into a Fall semester, a Winter semester and a Spring Session. During the Pre-session, students will be given information about the resources available at the university and in Budapest, and will pass a course in basic computer skills. A readings course (Classics of Nationalism) covering basic texts in theories of nationalism will also be offered in the Orientation. Semesters I and II include courses and seminars. In the Spring Session, students write their MA thesis.

All students are required to maintain a minimum grade point average (GPA), earn a standard number of credits per semester and attend classes as required by the program.
One class from other departments can be selected throughout the academic year. All registration for additional courses from another department should be discussed with and approved by the Department Head.

Most courses are in seminar format; active participation is required.

**IV. Communication and Student Guidance**

Students are informed of any important decisions affecting particular courses, students’ work, or the department in general. Such information is provided primarily by email postings; additionally, some notices will be posted on the departmental notice board, or placed in students’ mailboxes.

Barring technical failure, it will be assumed that students have read all information distributed by electronic means. We also assume that students check their CEU e-mailboxes at least twice a day.

Students should not hesitate to approach the faculty of the Nationalism Studies Program regarding their course work, thesis preparation and supervision as well as all other matters related to their present and future studies.

Faculty members of the department are available for consultation on a regular basis.

**Staff members of the department do not have specified office hours, but are generally available between 9:00 a.m. – 5:00 p.m. every business day.**

Should students have concerns about a course and do not feel able to approach the relevant faculty member, they should approach the Program Director or, if appropriate, the Program Coordinator, who will mediate on their behalf. For personal problems, students should approach whichever member of staff or faculty they feel most comfortable with (including those from other departments, programs, or university services). Alternatively, students may approach the Financial Aid and Residential Life Officers, or the CEU Counselors (contact information available in the CEU Student Handbook). All staff shall deal with the personal concerns of students in the strictest confidence.

**V. Student Evaluations**

During the last meeting of each course students are asked to fill in a form for evaluation of the course. The evaluations are anonymous. Additionally, the department welcomes informal feedback at any time during the course of study, as well as requesting more formal feedback at the end of the academic year when students will be asked to complete the Leaving Form.
VI. General requirements and policies

1. Regular class attendance is a mandatory precondition of fulfilling the course requirements and thus earn the credits. Missing more than two classes without an immediate valid excuse and a written note to the professor may result in a failing grade or a reduced final grade. Depending on the professors, in some courses students will have to sign attendance sheets. All due explanation is to be submitted to the Faculty member and the program coordinator at the earliest possible time via e-mail.

2. Professors will specify the policies that apply in their course, but as a general rule the Nationalism Department discourages students to use their laptops in class, as internet usage (Facebook and private emails) is a distraction for the rest of the class.

3. Students are responsible for ensuring that courses chosen from other departments do not overlap with the courses chosen from the Nationalism Studies Program so that regular class attendance is guaranteed. (Please note that due to the wide selection of courses, elective course overlaps cannot always be avoided in the schedule.)

4. Primary communication between Nationalism Studies faculty, staff and students goes via e-mail – please check your mailbox regularly (at least twice a day, morning and evening) for announcements of deadlines, etc.

5. Final papers, thesis related assignments and thesis submission (for students defending in June 2015*) have to meet the stated deadlines. If not specified otherwise, each third day exceeding the deadline will result in a reduction of a grade (e.g. from A- to B+). Lecturers may set up different requirements.

6. Students are free to register for one class from another department through the academic year. All registration for additional courses from another department should be discussed with and approved by the Department Head. If you plan to attend a course offered by another department, please send the Program Coordinator an e-mail and attach a detailed course description (including reading list). The coordinator will discuss your case with the professors.

* Students not able to meet the deadline of thesis submission can defer their defense. Deferred thesis submission deadline: October 20, 2015 (4:00 PM). For extension of thesis submission, a written permission of the Department Head is needed. For regulations on deferral of defense please consult the Student Rights, Rules and Academic Regulations manual.
E. Nationalism M.A. Degree Course Requirements, Course Materials and Grading Procedures

I. Requirements for the Master of Arts Degree

Pre-session and “Zero Week” Requirements (September 8 – September 19, 2014)

In the pre-session period, orientation sessions are organized for students to help them get settled in Budapest and find their way within the university. Attendance is mandatory.

Zero Week (September 15 – September 19, 2014) takes place during the week preceding the official beginning of the Fall Term. Detailed syllabi of courses offered throughout the academic year will be available on the Nationalism website prior to Zero Week. During Zero Week most elective courses for all terms will be presented by the professors. Introduction to Nationalism Studies classes will also commence during the pre-session.

Curricular Requirements – General

In both terms mandatory, core and elective courses will be offered. Students must complete 32 course credits over the Fall and Winter combined.

Total no. of credits to be earned: 40

Mandatory courses: 6 credits

Thesis: 8 credits

Core courses: 8-12 credits (min. 8 credits should be earned from core courses)

Elective courses: 14-18 credits (depending on the number of credits from core courses)

Language course credits do not count.
Cross-listed courses are those that are allowed by the Nationalism Studies Program to be taken at other departments or programs without the permission of the program head. (Please note that crosslisted courses also have registration limits. In general students from the department offering the course have priority to register.) The student information service will introduce you to the add/drop period. Until then, we suggest registering for as many courses of your interest as possible: thus reducing the chance of later disappointment. However, if you apply this strategy, please make sure you drop the courses you do not intend to earn credits from before the drop period ends.

You are strongly advised to keep all deadlines set by your professors with special attention to thesis related deadlines – late submission of theses, essays and term papers will be penalized and might affect your final grade negatively!

Deadline for thesis submission this year will be June 1, 2015 (4:00 PM)

By the end of the Spring Term students must have completed 32 course credits and must have submitted their thesis (8 credits). The minimum GPA required to qualify for a Master’s degree at CEU is 2.66.

II. Course materials

Readers

The course materials will be available for each course through the CEU e-learning site (e-learning.ceu.hu) after logging in using your Novell password. If not mentioned otherwise, professors expect you to have these materials present with you in class in electronic or paper format.

Printing Policy

The University has established a system of printing limits for all students. The allowance of 800 pages per annum is judged to be sufficient to amply cover normal printing for papers and theses. Extra allowance can be purchased through the CEU Finance Office, and upon showing the receipt of payment, the Information Technology Support Unit (ITSU) adds the extra allowance to the students’ printing quota.

Deposit library

We have a small deposit library in our office (room FT 205) with the essential books on nationalism. Books may be borrowed by the students of Nationalism Studies Program for a maximum period of one week.
III. System of Course Work Grading

CEU uses a system of letter grades and grade points for evaluating students’ work, including the thesis (please refer to the grade outline in the CEU Student Records Manual). Major assignments (i.e. term papers or final exams) graded ‘unsatisfactory’ may be retaken once within a given time frame agreed upon between the faculty member(s) and the student. Students who fail to submit work, or whose work fails to meet the minimum requirements for the assignment, will receive a grade of ‘F.’

IV. Course Requirements

The requirements for successful completion of individual courses include regular class participation and written assignments. Other requirements are left to the discretion of the faculty member(s) concerned. Normally, such requirements may include, in addition, presentations, research papers, and/or written examinations. Each course syllabus must be consulted carefully for exact course requirements. Final papers have to meet the stated deadlines. If not specified otherwise, each third day exceeding the deadline will result in a reduction of a grade. Lecturers may set up different requirements.

V. Academic Dishonesty

The offense of academic misconduct includes (not exclusively) the representation of the work of others as one’s own, including plagiarizing the ideas or words of another without proper attribution to the source of those ideas or words, whether intentional or not, or submitting any work that have been previously submitted elsewhere. For further details please check CEU’s Policy on Plagiarism and Code of Ethics.

VI. Grade Submission

After each teaching term, students receive the grades for their courses from that term. Once the final grades have been submitted by faculty members, they are entered into the University Information System (UIS). Students may check their grades in the UIS (https://infosys.ceu.hu).

Grade correction may be made in instances where a clerical or computational error resulted in the submission of an incorrect grade. For any other objection to students’ grades, the appeal procedure below should be consulted.
VII. Appealing a Grade

Students may appeal the grades they are assigned for courses, exams or major pieces of written work that pertain to courses for which the Nationalism Studies Program is responsible.

Appeals must be submitted to the Department, in writing, no more than seven days after the grades are posted. The written statement must set out the reasons for the request for review of the grade.

The Program Director will assess the student’s request for review of the grade, and, if a review is merited, convene an Ad Hoc Academic Review Committee consisting of two faculty members. The Committee will determine the final grade. In the event that the MA Program Director is responsible for the grade that is being appealed, another faculty member will take his/her place.

The Academic Review Committee will only accept cases for review in which the final grade is based on a judgement error by the grading. If the Academic Review Committee accepts the appeal it will ask the grading lecturer to revise the grade. If the grading lecturer leaves the initial grade unchanged, the Academic Review Committee will ask a member of the faculty for a new review and the grade will be final. In case of judgement error the final grade may be worse than the initial grade.

This procedure does not affect the student’s rights to appeal to the Academic Pro-Rector, as set out in CEU’s Student Rights, Rules, and Academic Regulations.

Student Rights, Rules, and Academic Regulations:

Student policies
http://www.ceu.hu/studentlife/onlineorientation/student-policies
**F. Tentative Curriculum 2014-2015**

**Pre-Session and Course Presentation Session**

In the first week upon arrival at CEU (September 8-12), students are introduced to all important university units. At the same time students already start attending introductory classes (Classics of Nationalism).

On zero week (September 15 - 19) most elective courses on the departmental curriculum will be presented by the professors to the students.

**Course Registration**

Students are required to complete their course registration through the University Information System (Infosys). Dropping a course also can be made via Infosys. About registration deadlines and late registration penalty please consult the Students Records Manual.
### I. Academic Year 2014-2015

**Fall Semester** (September 22, 2014 – December 12, 2014)

Main deadlines:
October 27, 2014 Thesis Title and Preferred Advisor due to the office
November 17, 2014 Thesis Proposal due to the office.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Professor</th>
<th>CEU Credits</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mandatory Courses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Developing Research Proposals and Projects I.</td>
<td>Andras Kovacs, Michael Miller</td>
<td>1</td>
<td>2 groups</td>
</tr>
<tr>
<td>Practical Thesis Planning Seminar I.</td>
<td>Szabolcs Poganyi</td>
<td>1</td>
<td>2 groups</td>
</tr>
<tr>
<td>Classics of Nationalism Studies</td>
<td>András Pap, Luca Váradi</td>
<td>0</td>
<td>2 groups</td>
</tr>
<tr>
<td><strong>Core Courses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nationalism and Political Theory</td>
<td>Anton Pelinka</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Nationalism and National Feeling: the Sociological and Social-psychological Approach</td>
<td>András Kovács</td>
<td>4</td>
<td>Min. 8 credits are required throughout the academic year from core courses</td>
</tr>
<tr>
<td>International Norms and their Application: Border Disputes, Self-determination and Minority Protection</td>
<td>Mária Kovács</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

18
## Elective Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Instructor</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropological Approaches to Ethnicity, Racism and Nationalism –</td>
<td>Michael Stewart</td>
<td>2</td>
<td>Course continuing in the winter semester. Credits will be administered once the course is completed in the winter term.</td>
</tr>
<tr>
<td>with special reference to Roms and Romany peoples</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Citizenship Regimes in Europe: Norms and Practices</td>
<td>Szabolcs Pogany</td>
<td>2</td>
<td></td>
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<tr>
<td>The Sociology of Prejudice: Understanding the Methods of Social</td>
<td>Luca Varadi</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Research</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Topics in Nationalism Studies: Avenues Further</td>
<td>Andras Pap</td>
<td>4</td>
<td>Course continuing in the winter semester. Credits will be administered once the course is completed in the winter term.</td>
</tr>
<tr>
<td>Paths to Jewish Emancipation</td>
<td>Michael Miller</td>
<td>4</td>
<td>Crosslisted from JS</td>
</tr>
</tbody>
</table>
**Winter Semester** (January 12, 2014 – April 03, 2015)

Main deadlines:
- Annotated Bibliography: February 2, 2015
- Literature Review: February 23, 2015

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Professor</th>
<th>Credits</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory Courses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Developing Research Proposals and Projects II.</td>
<td>Andras Kovacs,</td>
<td>1</td>
<td>2 groups</td>
</tr>
<tr>
<td></td>
<td>Michael Miller</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practical Thesis Planning Seminar II.</td>
<td>Szabolcs Pogonyi</td>
<td>1</td>
<td>2 groups</td>
</tr>
<tr>
<td>Nationalism: Theories and Methodologies</td>
<td>Rogers Brubaker,</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maria Kovacs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elective Courses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legal and Institutional Approaches to Minority Protection</td>
<td>Andras Pap</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Religion and Politics in the Secular State</td>
<td>Christian Joppke</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Sociological Approaches to Race and Ethnicity: the Roma in Central Europe</td>
<td>Julia Szalai</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Federal Systems</td>
<td>Anton Pelinka</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Nationalism in Southeastern Europe</td>
<td>Florian Bieber</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Comparative Diasporas</td>
<td>Michael Miller</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Challenge of Simultaneous Triple Transisitions</td>
<td>Kalman Mizsei</td>
<td>2</td>
<td>Crosslisted from DPP</td>
</tr>
<tr>
<td>Jews of the Habsburg Empire</td>
<td>Michael Miller</td>
<td>4</td>
<td>Crosslisted from JS</td>
</tr>
<tr>
<td>Title</td>
<td>Author(s)</td>
<td>Pages</td>
<td>Crosslisted from</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>----------------------------</td>
<td>-------</td>
<td>------------------</td>
</tr>
<tr>
<td>Ethnicity and the State. Sociological Approaches to Race and Ethnicity</td>
<td>Dan Rabinowitz</td>
<td>4</td>
<td>SOCI</td>
</tr>
<tr>
<td>Roma Inclusion Policies in Europe: Governance Puzzles</td>
<td>Viola Zentai / Andrea Krizsab</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Monuments and Memorials: some aspects of constructing national identity and public memory through the visual arts in Central and Eastern-Europe</td>
<td>Andras Renyi</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>
Spring Semester (April 7, 2015 – June 17, 2015)

Main deadlines:
Deadline for submitting the first chapter: April 20, 2015 (4:00 PM)
Deadline for submitting the first half (minimum 2 chapters) of the thesis: May 4, 2015 (4:00 PM)

Thesis Submission: June 1, 2015 (4:00 PM)

II. Course Descriptions

For course descriptions and course syllabi please consult our website:
https://nationalism.ceu.hu/courses
**G. MA Thesis Guidelines**

This guide provides information concerning the thesis project. It includes important deadlines, formatting and construction of your thesis project established by the Nationalism Studies Program at Central European University.

**Important Deadlines**

Throughout the year, the Nationalism Studies Program has several deadlines to assist you in conceptualizing and finishing your thesis in a timely manner. The procedure for completing these tasks is to submit them to the Academic Writing Instructor for review and possible revision, then to your advisor. Some items must be submitted to the Program Coordinator as well.

**Department Deadlines**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thesis Title and Preferred Supervisor (The Department’s decision and allocation will be posted on the website)</td>
<td>Monday, October 27, 2014</td>
</tr>
<tr>
<td>Thesis Proposal &amp; Outline (First Draft)</td>
<td>Monday, November 17, 2014*</td>
</tr>
<tr>
<td>Annotated Bibliography</td>
<td>Monday, February 2, 2015</td>
</tr>
<tr>
<td>Literature Review</td>
<td>Monday, February 23, 2015</td>
</tr>
<tr>
<td>First Chapter of the Thesis</td>
<td>Monday, April 20, 2015 (4:00 PM)</td>
</tr>
<tr>
<td>First Part of the Thesis (Introduction + min. 20 pages of the thesis)</td>
<td>Monday, May 4, 2015 (4:00 PM)</td>
</tr>
<tr>
<td>Thesis Submission</td>
<td>Monday, June 1, 2015 (4:00 PM)</td>
</tr>
</tbody>
</table>

*This must be accompanied by Thesis Title, Proposal and Advisor Form (see appendix)*

**Thesis Title and Preferred Supervisor**

Student must submit (via email) to the Program Coordinators information designating a thesis title and a preferred advisor.

**Thesis Title, Proposal and Advisor**

The student must submit to the Program Coordinator information designating an advisor and a thesis title. *This form must be signed by the advisor.*
In selecting your advisor you are advised to consult the list of professors and their specializations on the program's website. You are welcome to select any of the program's professors. In case the professor is only teaching for us in the second term, you may contact the professor by e-mail with the help of the Program Coordinator. We suggest that you start thinking about selecting your advisor early in the academic year as each professor will only take a limited number of students for supervision. Once you have an idea about whom you would like to turn to, please contact the professor either in class or via email.

Thesis Proposal

This is a two or three page paper describing your thesis project. It should include the focus of your thesis and the anticipated results of the project. This is to be submitted to the Program Coordinator by the designated date.

Thesis Outline

This is an outline of your thesis project that details the anticipated content of your thesis, chapter by chapter. The purpose of this assignment is to provide you with “talking points” when discussing the details of your thesis project with your advisor.

Annotated Bibliography of Sources

This is a preliminary list of literature you plan to consult when conducting your research on your thesis. The purpose is to provide your advisor with a potential list of sources and allow your advisor to recommend further sources and/or comment on the sources presented in the bibliography. This is to be submitted to your Academic Writing Instructor for review and then discussed in a meeting with your advisor. The Annotated Bibliography is a list of possible sources and their expected contribution to your thesis project.

Literature Review

This is a review of the scholarly literature on your topic, organized thematically, chronologically, methodologically or according to a guiding concept. The Literature Review demonstrates not only your knowledge of the existing literature, but also your understanding and evaluation of it. The 6-10 page Literature Review is a vital part of the thesis-writing process. Ideally, it will be incorporated into the introduction of your thesis.

Workshop: Thesis Proposals and Projects

During the Winter Semester all MA students will have the opportunity to present their thesis proposal to their colleagues and faculty at the MA Thesis Workshop. Normally, students circulate a copy of their proposals to the other students prior to their presentation, so that workshop participants may discuss each others' work. Before the
Thesis Workshop, the thesis proposal draft must be submitted to the supervisor for comments.

Thesis Submission

Two bound copies must be delivered to the Program Coordinator of the Nationalism Studies Program by the required date of submission.

Thesis Defense

The oral Thesis Defense is scheduled during the last two weeks of the third term. The defense includes the primary advisor, a second reader, and the student. The approximate length of the defense is 30 minutes.

THESIS FORMAT

Language of the Thesis

The thesis must be written in English. All quotations must be in English. The original language may be included in a footnote. The only exceptions to this are the following: short quotations in Latin or French, book titles, magazine titles, and newspaper titles may appear in their original language as long as English translations are given in parenthesis.

Cyrillic, Arabic and other non-Latin scripts must use their Latin equivalent. Consult with your academic writing instructor or advisor concerning proper transliteration procedures.

Length of Thesis

The text of the thesis (not including charts and diagrams) should be no shorter than 50 pages and 12,000 words (without footnotes and bibliography). Thesis should usually not be longer than 80 pages, unless negotiated otherwise with the supervisor.

Fonts

The thesis must be submitted in 12-point Times New Roman font.

Margins

All margins must be 2.5 cm on the top, bottom, left and right.

Spacing

Double-spacing must be used in the abstract and text of the thesis. Single spacing must be used in long tables, quotations separated from the text, footnotes, and bibliographical entries.
Subheadings at the bottom of the page must have at least two full lines of text below them. Otherwise, the subheadings should begin on the next page.

See the Turabian Manual for specific instructions regarding spacing of other materials.

**Page Numbering**

Page numbers are required on all main body text of the thesis. Page number placement may be on the top or bottom of the page. However, the location must be consistent throughout the thesis.

All page numbers in the Main body of the thesis must be in Arabic script. Page number placement begins on the acknowledgment page.

**Footnotes**

Either footnotes or endnotes may be used in the thesis project. Embedded notation is not permitted. Footnotes must conform to the margins of the paper. They must use the same font and font size as used in the thesis.

Footnotes must follow the *Chicago Manual of Style.* (See Kate L. Turabian, *A Manual for Writers of Term Papers, Theses and Dissertations*) For citation of material not included in these manuals, consult with the Academic Writing Instructor.

Students are encouraged to use reference management softwares (Zotero, Endnote, etc.).

**Tables, Graphs and Figures**

Tables, graphs, illustrations, figures, and related materials must be numbered and titled by such a system that they are uniquely identifiable. The source must be stated at the bottom of the table, graph, illustration, figure or related materials. There is no requirement to list these separately in the Table of Contents page, but it is recommended.

**The Components of the Thesis**

The optional and required components of the thesis are listed below.

<table>
<thead>
<tr>
<th>Component</th>
<th>Optional/Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title Page</td>
<td>Required</td>
</tr>
<tr>
<td>Abstract</td>
<td>Required</td>
</tr>
<tr>
<td>Acknowledgments</td>
<td>Optional</td>
</tr>
<tr>
<td>Table of Contents</td>
<td>Required</td>
</tr>
<tr>
<td>List of Tables</td>
<td>Optional</td>
</tr>
<tr>
<td>Introduction</td>
<td>Required</td>
</tr>
<tr>
<td>Body of Thesis</td>
<td>Required</td>
</tr>
</tbody>
</table>
Title Page

The Title Page must contain the following information:

The full title of the thesis
The candidate’s name
The year of submission
The department and name of the university
The place of submission (Budapest, Hungary)
The supervisors’ names
The statement: “In partial fulfillment of the requirements for the degree of Masters of Arts”

The Abstract

The abstract should be between 100 and 250 words. The abstract should include a statement of the problem the research sets out to resolve, the methodology used, and the major findings.

Acknowledgment Page

This is an optional page that acknowledges those that provided the author with assistance in the thesis project.

Table of Contents

This page includes a listing of Chapter Titles, Headings and Sub-headings of Chapters, Appendices and References as well as their corresponding page number. This page may also include a separate list of tables, figures, illustrations, and related materials.

It is recommended that a separate list of Tables, Figures, Illustrations, etc. be include on a separate and immediately following the Table of Contents page.

Introduction

The introduction must contain a brief statement of the issue under discussion, outline the scope of the issue, and include the general character of the thesis.

Main Body
These pages contain the body of your thesis divided into chapters. Each chapter must begin on a new page. The first page of each chapter contains the title of the chapter.

Appendices

This is not a required component but may be included for some theses. Its purpose is to include supplementary information, original data, and other such relevant material.

Bibliography

These pages contain a list of sources cited and consulted during the thesis project. There are several techniques for the division of sources. Consult Turabian’ *Manual for Writers* for appropriate techniques for the division of sources.

Students are encouraged to use reference management softwares (Zotero, Endnote, etc.).
A HISTORY OF THE NATION

By

Robert H. Student

Submitted to
Central European University
Nationalism Studies Program

In partial fulfillment of the requirements for the degree of

Master of Arts

Advisor: Professor Maria Kovacs

Budapest, Hungary

2015
Thesis Title and Advisor Form

Student Name: ________________________________

Thesis Title: _______________________________________

Advisor: __________________________________________

Thesis Proposal:

The above mentioned topic has been worked out in consultation with the student and myself, and I undertake to supervise the student.

Advisor’s Signature: ________________________________
E. Academic Calendar 2014/2015

August 1, Friday  Academic year begins

September 6/7, September 8, September 12, Saturday/Sunday Monday Friday
Students of departments with short pre-session arrive:
  Environmental Sciences and Policy
  All 2nd-year students may occupy their accommodation in the CEU Residence Center.
Short pre-session begins (until September 12, Friday) for:
Welcome afternoon for all departments
Zero week begins (until September 19, Friday)
Registration for Fall Term begins (until October 5, Sunday)

September 15-26 Student Union departmental elections
September 19, Friday
  15:00 Opening ceremony
  Zero week ends

September 22, Monday
Fall Term begins (until December 12, Friday)

October 2, Thursday
First Student Union Assembly meeting

October 5, Sunday
Registration for Fall Term ends

October 23, Thursday
Hungarian National Holiday, CEU is officially closed

October 24, Friday
Special day off, no offices, CEU is officially closed

November 1, Friday
All Saints’ Day, CEU is officially closed

November 7, Friday
Town Hall Meeting

December 7, Monday
Registration for Winter Term begins (until January 18, Sunday)

December 12, Friday
Fall Term ends

December 22, Offices with skeleton team Library and Labs on weekend schedule
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, December 23</td>
<td>Offices with skeleton team Library and Labs on weekend schedule</td>
</tr>
<tr>
<td>Tuesday, December 24</td>
<td>Christmas Eve CEU is officially closed</td>
</tr>
<tr>
<td>Wednesday, December 25</td>
<td>Christmas CEU is officially closed</td>
</tr>
<tr>
<td>Thursday, December 26</td>
<td>Christmas CEU is officially closed</td>
</tr>
<tr>
<td>Friday, December 29</td>
<td>Offices with skeleton team Library and Labs on weekend schedule</td>
</tr>
<tr>
<td>Monday, December 30</td>
<td>Offices with skeleton team Library and Labs on weekend schedule</td>
</tr>
<tr>
<td>Tuesday, December 31</td>
<td>New Year’s Eve CEU is officially closed</td>
</tr>
<tr>
<td>Wednesday, January 1</td>
<td>New Year CEU is officially closed</td>
</tr>
<tr>
<td>Thursday, January 12</td>
<td>Winter Term begins (until April 4, Friday)</td>
</tr>
<tr>
<td>Monday, January 18</td>
<td>Registration for Winter Term ends</td>
</tr>
<tr>
<td>Sunday, January 18</td>
<td>Deadline for the submission of Fall Term grades</td>
</tr>
<tr>
<td>Friday, February 13</td>
<td>MA Travel Grant application deadline</td>
</tr>
<tr>
<td>Tuesday, February 17/18</td>
<td>Career Days &amp; Career Fair at CEU</td>
</tr>
<tr>
<td>Sunday, March 15</td>
<td>Hungarian National Holiday, CEU is officially closed</td>
</tr>
<tr>
<td>Monday, March 23</td>
<td>Registration for Spring Term begins (until April 12, Sunday)</td>
</tr>
<tr>
<td>Friday, March 27</td>
<td>Town Hall Meeting</td>
</tr>
<tr>
<td>Friday, April 3</td>
<td>Winter Term ends</td>
</tr>
<tr>
<td>Sunday, April 5</td>
<td>Easter Sunday, CEU is officially closed</td>
</tr>
<tr>
<td>Monday, April 6</td>
<td>Easter Monday, CEU is officially closed</td>
</tr>
<tr>
<td>Tuesday, April 7</td>
<td>Spring Term begins (until June 17)</td>
</tr>
<tr>
<td>Sunday, April 12</td>
<td>Registration for Spring Session ends</td>
</tr>
<tr>
<td>Friday, May 1</td>
<td>Labour day, CEU is officially closed</td>
</tr>
</tbody>
</table>
**May 10, Sunday**  
Deadline for submission for the Winter Term grades

**May 12, Monday**  
• MA Travel Grant application deadline

**May 24, Sunday**  
Pentecost Sunday, CEU is officially closed

**May 26, Monday**  
Pentecost Monday, CEU is officially closed

**June 5, Friday**  
Deadline for submission for the Spring Term grades of graduating students

**June 11, Thursday**  
Deadline for submission for the Spring Term grades of non-graduating students

**June 21, Sunday**  
**GRADUATION**

**July 31, Friday**  
• **Academic year ends**
  • Environmental Sciences and Policy MS Thesis Module ends
  • Summer Term for Business School Full time MBA students ends

**The most important dates for the academic year 2015-2016**

- September 18, Friday Opening ceremony
- September 21, Monday Fall Term begins
- October 17/18 Sat/Sun Board of Trustees in Budapest
- December 11, Friday Fall Term ends
- January 11, Monday Winter Term begins
- March 20, Sunday Board of Trustees in NY
- April 1, Friday Winter Term ends
- April 4, Monday Spring Term begins
- June 15, Wednesday End of Academic Year
- June 16, Thursday GRADUATION (TBC)
- June 17-18, Fri/Sat Board of Trustees in Budapest (TBC)